



Financial Aid Office  
 PO Box 421  
 Glendive, MT 59330  
 Phone: (406) 377-9410  
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## 2018-2019 Spousal Information Worksheet

Name: \_\_\_\_\_ DCC ID#: D16

E-Mail: \_\_\_\_\_ Phone#: \_\_\_\_\_

Spouse's Name: \_\_\_\_\_ Marital Date: \_\_\_\_\_ / \_\_\_\_\_  
Month Year

Federal regulation allows students who marry, after filing their FAFSA, to update their marital status from single to married. However, additional information is required to process the corrected FAFSA. This worksheet must be submitted prior to the end of the first semester you are enrolled in the academic year to be considered.

- Do not make any further corrections or changes to your FAFSA regarding your marital status, after submitting this worksheet.

**Submit the following required documents to the Financial Aid Office:**

1. 2018-2019 Household Verification Worksheet
2. Marriage Certificate
3. Spouse's 2016 Tax Return Transcript (if filed)
4. Spouse's 2016 W-2's (if earned income but did not file taxes)

**Spouse's Tax Return Filing Status: (CHECK APPROPRIATE OPTION)**

- \_\_\_\_\_ Spouse did not earn income in 2016 and will not file taxes.  
 Does not need to submit 2016 IRS tax transcript or W-2(s), but must submit IRS Verification of Nonfiling letter.
- \_\_\_\_\_ Spouse earned income in 2016 but will not file and is not required to file a 2016 federal income tax return.  
 Spouse's 2016 W-2's must be submitted and IRS Verification of Nonfiling Letter.
- \_\_\_\_\_ Spouse has or will file a separate 2016 federal income tax return.  
 If filing taxes a 2016 Tax Transcript of spouse's taxes must be submitted.
- \_\_\_\_\_ Spouse and student have or will file a joint 2016 federal income tax return.  
 If filing taxes a 2016 Tax Transcript must be submitted.

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**Important:**

Only consider spouses assets, income and payments when completing the rest of this worksheet. The student's assets, income and payments are already reported on the FAFSA and could impact the student's financial aid eligibility if counted twice.

**Spouse's Asset Information:** Enter \$0 if any of the following items do not apply.

- A. What is your spouse's total current balance of cash, savings and checking accounts: \$ \_\_\_\_\_  
Do not include student financial aid.
- B. What is the net worth of your spouse's investments, including real estate: \$ \_\_\_\_\_  
Do not include the home you live in. Net worth means current value minus debt.
- C. What is the net worth of your spouse's current business and/or investment farms: \$ \_\_\_\_\_  
Do not include a family farm or family business with 100 or fewer full-time or full-time equivalent employees.

**Spouse's Additional Financial Information:** Enter \$0 if any of the following items do not apply.

- A. Spouse's child support paid: \$ \_\_\_\_\_  
Count only if due to divorce/separation or a result of legal requirement.  
Do not count support paid for children in your household.
- B. Spouses taxable earnings from need-based employment programs: \$ \_\_\_\_\_  
Such as Federal Work-Study or need based employment portions of fellowships and assistantships.
- C. Spouse's taxable student grant and scholarship aid reported on taxes in AGI: \$ \_\_\_\_\_  
Include AmeriCorps benefits as well as grant and scholarship portions of fellowships and assistantships.
- D. Spouse's combat pay or special combat pay reported on taxes in AGI: \$ \_\_\_\_\_  
Only include taxable amount, do not include untaxed combat pay.

**Spouse's Untaxed Income:** Enter \$0 if any of the following items do not apply.

- A. Spouse's payments to tax-deferred pension and savings plans: \$ \_\_\_\_\_  
Include amounts reported on spouse's w-2 forms in boxes 12a through 12d, codes D, E, F, G, H and S.
- B. Child support received by spouse for any children in household: \$ \_\_\_\_\_  
Do not include foster care or adoption payments.
- C. Housing, food and other living allowances: \$ \_\_\_\_\_  
Only count if paid to members of military, clergy etc.  
Do not include the value of on-base military housing or the value of a basic military allowance for housing.
- D. Money received, or paid on your behalf not previously reported: \$ \_\_\_\_\_

**Signature:**

By signing this worksheet you are certifying that the information reported is complete and correct.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature

\_\_\_\_\_  
Date