

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: November 26, 2018

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 November 26, 2018

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

Name	Title	Organization	Present
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	Yes
Bob Stanhope	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	Yes
Scott Mickelsen	President	Dawson Community College	Yes
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	Yes
Community Members Present			
Justin Beach		DCC	
Kelly Buck		DCC	
Jamie Ausk Crisafulli		Ranger Review	
Holly Dershem-Bruce		GFT	
Dottie Evans		DCC	
Dennis Harp		DC Foundation	
Jennifer King		DCC	
Janelle Olberding		DCC	

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
DCC Board Room
Monday, November 26, 2018 – 5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chairman Knudson at 5:30 p.m.

Correspondence

- Eide Bailly engagement letter for the audit of the financial statements of Dawson Community College for the year ended July 30, 2018.
- District sanitarian annual inspection letter stated food service operations are in full compliance.

Minutes

- Trustees Stanhope/Vester moved/seconded to approve the minutes of the meeting held October 22, 2018. There was no discussion.
 - **Motion carried unanimously.**

Reports

President

The President stated his report stands as submitted. Trustee Rowe asked about the Breed n' Betsey simulator. Trustee Wilondek asked about food services for student athletes who are on campus during the semester break. Discussion followed.

Finance Committee

Minutes of the last meeting were reviewed. Discussion regarded the proposed increases in tuition and mandatory fees as well as in the housing and meal plan rates.

The vouchers list was reviewed. Trustee Handran asked about the payment to Executive Clarity. President Mickelsen explained the consulting services are for assistance with a capital campaign.

HR Committee

Minutes of the last meeting as well as the HR Report were reviewed. Discussion followed. Vice President Weldon noted that Holly Dershem-Bruce will retire at the end of the academic year and thanked her for her years of service to the College.

Policy Committee

Minutes of the last meeting were reviewed. Trustee Rowe reviewed the policies presented to the Board for its consideration. Discussion followed.

Chairman Knudson called for public comment. There was none.

Consent Items

- Trustees Rowe/Wilondek moved/seconded to approve the Vouchers and the HR Report.
 - **Motion carried unanimously.**

New Business

Policies

- Trustees Wilondek/Vester moved/seconded to approve Board Policy 3-4 – Student Admissions.
 - **Motion carried unanimously.**
- Trustees Handran/Larsen moved/seconded to approve Board Policy 5-12 – Grants.
 - **Motion carried unanimously.**
- Trustees Larsen/Rowe moved/seconded to approve Board Policy 6-11 – Animals.
 - **Motion carried unanimously.**

Meal Plans, Housing, Tuition and Mandatory Fees

The proposed increases to meal plans, housing, tuition and mandatory fees were reviewed. This information has been presented to students via listening sessions and electronic surveys. Additional meetings with students will be held before the end of the semester. This information will be presented to the Finance Committee at its next meeting. Students will vote on the mandatory fee increases prior to the end of the semester. Discussion followed. No action was taken.

Six-Year Outlook

Ms. King reviewed the information presented in the tables and graphs. President Mickelsen stated this is a useful tool for the College and the Board and will be reviewed quarterly. Chairman Knudson stated the chart has good information which highlights the issues currently facing the College.

Legislative/OCHE/NWCCU Update

President Mickelsen stated the legislative finance committee will meet December 3 to discuss the funding formula. He also stated the Governor's proposed budget includes an increase to community college funding. The legislative session opens January 7. President Mickelsen summarized the November Board of Regents meeting. Due to the Regents meeting, he did not attend the NWCCU annual meeting. Discussion followed.

Faculty Presentation

Dr. Christina Di Gangi reviewed the English program and discussed the co-requisite class. As writing across the curriculum continues to grow, she discussed creating a writing intensive designation for student transcripts. The Board thanked Dr. Di Gangi for her presentation.

Staff Presentation

Ms. Janelle Olberding distributed window clings and pennants. She reviewed the goals and responsibilities of her position including ongoing and planned activities. She provided a brief demonstration of the new website which is currently under construction. The Board thanked her for the presentation.

Open Forum for Public Input

- Chairman Knudson called for public input. There was none.

The meeting adjourned at 6:50 p.m.