

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: February 25, 2019

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 February 25, 2019

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

Name	Title	Organization	Present
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	Yes
Bob Stanhope	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	No
Mike Wilondek	Trustee	DCC Board of Trustees	Yes
Scott Mickelsen	President	Dawson Community College	No
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	Yes
Community Members Present			
Jon Decker		Ranger Review	
Holly Dershem-Bruce		GFT	
Dennis Harp		DC Foundation	
Chris Ingram		DCC	
Romeo Lagmay		DCC	
Michelle McKeen		DCC	

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
DCC Board Room
Monday, February 25, 2019 – 5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chairman Knudson at 5:30 p.m.

Correspondence

There was no correspondence

Minutes

- Trustees Stanhope/Rowe moved/seconded to approve the minutes of the meeting held January 28, 2019. There was no discussion.
 - **Motion carried unanimously.**

Reports

President

The President's report stands as submitted. Vice President Masau stated the College reached the goal of 200 rFTE and expects rFTE will reach 210 by the end of the semester. Discussion followed. Chairman Knudson and Trustee Stanhope each thanked the faculty and staff for the work put forth to achieve this goal.

Finance Committee

Minutes of the last meeting were reviewed. Trustee Wilondek noted that tuition revenue is less than what was projected in the budget. Enrollment is growing; however, the growth is in lower tuition categories. Discussion followed.

Chairman Knudson stated preliminary budget information will be discussed at the Board's retreat.

The vouchers list was reviewed. Discussion followed.

HR Committee

Minutes of the last meeting as well as the HR Report were reviewed. Additionally, the Board discussed the anonymous complaint which alleges Trustees are in violation of conflict of interest laws. Discussion followed. The Committee stated it does not believe a conflict of interest exists and that Board Policy 1-7 sufficiently addresses the issue. It was noted that Trustees may recuse themselves from voting if an issue presents a conflict of interest. Other Trustees agreed.

Other discussion regarded the upcoming negotiations with GFT. The Committee recommends Trustee Handran serve as the Board Liaison. The Committee also recommends appointing Leslie Weldon as contract negotiator and Jennifer King as finance advisor.

Policy Committee

Minutes of the last meeting were reviewed. The Committee is in the process of reviewing BP 3-9 – Residency Status and proposes changes to more closely align with the recent changes to Board of Regents Policy 940.1. These revisions will be brought before the Board at a future meeting. Discussion followed.

Faculty and Staff Presentations

Chris Ingram, welding instructor, provided information about the upcoming high school welding competition. Approximately 35 students from 7 high schools are expected on campus for a written exam and demonstrated skills competition. Students will also meet with industry leaders and participate in campus activities.

Michelle McKeen, Bucs Brew manager, discussed the operations of the coffee shop which also provides concessions at athletic events. Students can now use their meal cards for food purchases at the coffee shop which has increased the volume of business. A popular item is the “green shot” vitamin booster.

Chairman Knudson called for public comment. There was none.

Consent Items

- Trustees Wilondek/Stanhope moved/seconded to approve the Vouchers and the HR Report.
 - **Motion carried unanimously.**

New Business

Set Board of Trustees Election

- The resolution to call for an election was reviewed. Three positions are open. Interested parties are encouraged to file their intent with the county election administrator on or before March 28, 2019.
- Trustees Rowe/Handran moved/seconded to hold the election by mail ballot on May 7.
 - **Motion carried unanimously.**

Appoint GFT CBA Negotiators

- Trustees Stanhope/Wilondek moved/seconded to appoint Trustee Handran to serve as Board Liaison for the negotiation of the collective bargaining agreement of Glendive Federation of Teachers, Local 3402.
 - **Motion carried unanimously.**
- Trustees Handran/Rowe moved/seconded to appoint Leslie Weldon to negotiate on behalf of the Board the collective bargaining agreement of Glendive Federation of Teachers, Local 3402.
 - **Motion carried unanimously.**

- Trustees Knudson/Larsen moved/seconded to appoint Jennifer King to serve as budget advisor in the negotiation of the collective bargaining agreement of Glendive Federation of Teachers, Local 3402.
 - **Motion carried unanimously.**

Conflict of Interest Policy Review

- Board Policy 1-7 – Conflict of Interest was reviewed. Discussion followed. The Board restated its opinion that the policy is sufficient and that no changes are necessary at this time. No motion was made and no action taken.

Open Forum for Public Input

- Chairman Knudson called for public input. There was none.

The meeting adjourned at 6:15 p.m.