

DCC BOARD OF TRUSTEES

MEETING MINUTES

Meeting Date: July 23, 2018

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College
 Board of Trustees Meeting
 July 23, 2018

Chad Knudson, Chairman

Darla Handran, Vice Chairman

Attendance

| Name | Title | Organization | Present |
|----------------------------------|--|--------------------------|----------------|
| Chad Knudson | Chairman | DCC Board of Trustees | Yes |
| Bob Stanhope | Trustee | DCC Board of Trustees | Yes |
| Darla Handran | Vice Chairman | DCC Board of Trustees | Yes |
| Rich Rowe | Trustee | DCC Board of Trustees | Yes |
| MaryAnn Vester | Trustee | DCC Board of Trustees | Yes |
| Mike Wilondek | Trustee | DCC Board of Trustees | Yes |
| Scott Mickelsen | President | Dawson Community College | Yes |
| Traci Masau | Interim Vice President – Academic and Student Affairs | Dawson Community College | Yes |
| Community Members Present | | | |
| Justin Beach | | DCC | |
| Jamie Ausk Crisafulli | | Ranger Review | |
| Marilyn Dutton | | DCC | |
| Teri Dwyer | | DCC | |
| Dennis Harp | | DC Foundation | |
| Paul Hopfauf | | Glendive | |
| Jennifer King | | DCC | |
| Janelle Olberding | | DCC | |
| Kathleen O’Leary | | DCC | |
| Joe Peterson | | DCC | |
| Darren Ryan | | Glendive | |
| Karen Ryan | | Glendive | |
| Christine Whitlatch | | Glendive | |
| Jane Wynne | | DCC Unified | |

**Dawson Community College Board of Trustees
Minutes of the Regular Board Meeting
DCC Board Room
Monday, July 23, 2018–5:30 p.m.
Recorded by Randi Johnson**

The meeting was called to order by Chairman Knudson at 5:30 p.m.

Correspondence

- A letter received from AACC advised President Mickelsen of his appointment to the Commission on Small and Rural Colleges. The appointment runs July 1, 2018 to June 30, 2021.
- A letter received from NWCCU advised the College that the deadline to submit an Ad Hoc Report regarding TAC has been extended to Fall 2019.
- A letter of resignation was submitted by Karen Ryan, food services contractor.

Minutes

- Trustees Stanhope/Vester moved/seconded to approve the minutes of the June 25, 2018 meeting. There was no discussion.
 - **Motion carried unanimously.**

Reports:

President

President Mickelsen informed the Board of various meetings he will attend during the next several weeks. He discussed issues with the current “Blinky” sign as well as beautification ideas for the area around the sign at the Barry Street underpass and commented on campus improvements such as the removal of dead trees. Further discussion regarded The American Campus.

Finance Committee

Minutes of the last meeting and the list of vouchers were reviewed. Discussion followed.

HR Committee

Trustees reviewed the minutes of the last meeting and the HR Report. Discussion regarded the position of campus safety officer. Further discussion regarded the Committee’s duties. Chairman Knudson stated his opinion that the Committee should review positions and determine need as well as review position descriptions.

Chairman Knudson called for public comment. There was none.

Consent Items

- Trustees Rowe/Handran moved/seconded to approve the vouchers and the HR report.
 - **Motion carried unanimously.**

New Business

Trustee Resolution

- Trustees Stanhope/Wilondek moved/seconded to approve a resolution thanking Trustee Fritsch for her service to the Board.
 - **Motion carried unanimously.**

Trustee Appointment

Action was deferred to the next meeting.

FY2019 Budget

- Trustees Stanhope/Handran moved/seconded to allow time for in-depth discussions regarding the budget.
 - **Motion carried unanimously.**

Chairman Knudson provided a recap of budget discussions at the Board Retreat and asked for additional input. President Mickelsen stated he believes in the budget and that it is strategic in its design, giving the College the opportunity to grow and providing the resources to do so.

Ms. O'Leary stated she developed several different budget scenarios based on discussions at the Retreat. This information was distributed and reviewed. A lengthy discussion followed.

- Trustees Stanhope/Rowe moved/seconded to approve Plan A of the budget as presented. Chairman Knudson called for comment and stated he cannot support Plan A. Discussion followed. Trustees Rowe, Stanhope and Wilondek voted aye; Trustees Handran, Knudson, and Vester voted nay.
 - **Motion failed.**
- Chairman Knudson/Trustee Handran moved/seconded to adopt Plan B with the \$432,000 drawn from Ullman Funds structured with a payback period of up to five (5) years. Ms. O'Leary stated that general funds cannot be obligated to repay a loan; unrestricted revenue would need to be used for this purpose. Discussion followed.
- Chairman Knudson withdrew his motion and made a new motion to approve funding as presented in Plan B with the stipulation that any money spent in excess of \$232,000 projected to come from the Ullman Fund must be structured with a payback period of up to five (5) years. Trustee Handran seconded the motion. Discussion followed.
- Chairman Knudson called for a vote. Trustees Handran, Knudson, Vester, and Wilondek Rowe voted aye; Trustees Rowe Wilondek and Stanhope voted nay.
 - **Motion passed.**

Open Forum for Public Input

- Chairman Knudson called for public input. There was none.

The meeting adjourned at 8:00 p.m.