

# **DCC BOARD OF TRUSTEES**

## **MEETING MINUTES**

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Meeting Date: January 28, 2019

Meeting Location: Board Room

Approval: FINAL

Recorded by: R. Johnson

Dawson Community College  
 Board of Trustees Meeting  
 January 28, 2019

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Chad Knudson, Chairman

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Darla Handran, Vice Chairman

**Attendance**

<b>Name</b>	<b>Title</b>	<b>Organization</b>	<b>Present</b>
Chad Knudson	Chairman	DCC Board of Trustees	Yes
Darla Handran	Vice Chairman	DCC Board of Trustees	Yes
Cindy Larsen	Trustee	DCC Board of Trustees	Yes
Rich Rowe	Trustee	DCC Board of Trustees	No
Bob Stanhope	Trustee	DCC Board of Trustees	Yes
MaryAnn Vester	Trustee	DCC Board of Trustees	Yes
Mike Wilondek	Trustee	DCC Board of Trustees	No
Scott Mickelsen	President	Dawson Community College	Yes
Traci Masau	Vice President – Academic and Student Affairs	Dawson Community College	Yes
Leslie Weldon	Vice President – Advancement and Human Resources	Dawson Community College	Yes
<b>Community Members Present</b>			
Kelly Buck		DCC	
Suela Cela		DCC	
Jamie Ausk Crisafulli		Ranger Review	
Holly Dershem-Bruce		GFT	
Carol Fifield		DCC	
Dennis Harp		DC Foundation	
Jennifer King		DCC	

**Dawson Community College Board of Trustees  
Minutes of the Regular Board Meeting  
DCC Board Room  
Monday, January 28, 2019 – 5:30 p.m.  
Recorded by Randi Johnson**

**The meeting was called to order by Chairman Knudson at 5:30 p.m.**

**Correspondence**

A letter was received from V. Hammill, Chief Legal Counsel of the Office of the Commissioner of Higher Education, regarding an anonymous complaint alleging a conflict of interest. The issue was referred to the HR Committee.

A letter was received from H. Dershem-Bruce, GFT Local 3402, stating GFT would like to open negotiations to the current Master Agreement.

**Minutes**

- Trustees Stanhope/Vester moved/seconded to approve the minutes of the meeting held December 17, 2018. There was no discussion.
  - **Motion carried unanimously.**

**Reports**

President

The President stated his report stands as submitted. President Mickelsen's response to the anonymous complaint was attached to his report. He informed the Board of recent meetings in Helena regarding the funding formula. He noted that headcount increased three percent. He listed several upcoming events including the Rodeo fundraiser and the Athletic Hall of Fame weekend. The strategic plan was reviewed.

Finance Committee

Minutes of the last meeting were reviewed. Discussion followed. Trustee Handran stated that vehicle bids were opened and reviewed and that the Committee will discuss its recommendation later in the meeting.

Chairman Knudson stated that in the past, the Board received periodic information which illustrated the general fund budget v. actual revenues and expenditures. He requested this information be provided at the next Board meeting.

The vouchers list was reviewed.

HR Committee

Minutes of the last meeting as well as the HR Report were reviewed. Discussion followed.

Chairman Knudson called for public comment. Trustee Vester welcomed Ms. Fifield to DCC.

## **Consent Items**

- Trustees Handran/Larsen moved/seconded to approve the Vouchers and the HR Report.
  - **Motion carried unanimously.**

## **New Business**

### College Vehicle Bid

- Trustees Handran/Stanhope moved/seconded to accept the recommended purchase of a 2019 Ford Edge SE for \$29,903. Discussion followed. Chairman Knudson asked why the Committee didn't recommend the lowest bid. Trustee Stanhope stated the lowest bid was for a used car. He further stated that the committee considered mileage, maintenance reviews, cost compared to MSRP and other considerations of each bid, and believed this vehicle was best suited to meet the needs of the College.
  - **Motion carried unanimously.**

## **Open Forum for Public Input**

- Chairman Knudson called for public input. Chairman Knudson noted that the filing window is open for Trustee positions. Forms are available at the courthouse.

**The meeting adjourned at 6:00 p.m.**